



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|                                               |                                                    |
|-----------------------------------------------|----------------------------------------------------|
| Part A                                        |                                                    |
| Data of the Institution                       |                                                    |
| 1. Name of the Institution                    | DR. CHEEDAY SATYANARAYANA DEGREE AND P. G. COLLEGE |
| Name of the head of the Institution           | Sri. Sakumalla Satyanarayana                       |
| Designation                                   | Principal                                          |
| Does the Institution function from own campus | Yes                                                |
| Phone no/Alternate Phone no.                  | +918639091356                                      |
| Mobile no.                                    | 9440126142                                         |
| Registered Email                              | csn_college@yahoo.com                              |
| Alternate Email                               | cheedaysatyanarayana142@gmail.com                  |
| Address                                       | 8-7-29/6 behind industrial Bhimavaram estate       |
| City/Town                                     | Bhimavaram                                         |
| State/UT                                      | Andhra Pradesh                                     |
| Pincode                                       | 534201                                             |

| <b>2. Institutional Status</b>                                                                                                                                                                                                                                                                                                                            |                 |                                       |                                                                                                                                                                                                 |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|---------------------------------------------------------------------------|-------|------|------------------------------------------|-----------------|---------------------------------------|-------------|-----------|---|---|------|------|-------------|-------------|
| Affiliated / Constituent                                                                                                                                                                                                                                                                                                                                  |                 |                                       | Affiliated                                                                                                                                                                                      |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Type of Institution                                                                                                                                                                                                                                                                                                                                       |                 |                                       | Co-education                                                                                                                                                                                    |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Location                                                                                                                                                                                                                                                                                                                                                  |                 |                                       | Urban                                                                                                                                                                                           |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Financial Status                                                                                                                                                                                                                                                                                                                                          |                 |                                       | Self financed                                                                                                                                                                                   |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Name of the IQAC co-ordinator/Director                                                                                                                                                                                                                                                                                                                    |                 |                                       | M.Rajkama1                                                                                                                                                                                      |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Phone no/Alternate Phone no.                                                                                                                                                                                                                                                                                                                              |                 |                                       | +919987207551                                                                                                                                                                                   |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Mobile no.                                                                                                                                                                                                                                                                                                                                                |                 |                                       | 8985012414                                                                                                                                                                                      |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Registered Email                                                                                                                                                                                                                                                                                                                                          |                 |                                       | rajkamalmaddala@gmail.com                                                                                                                                                                       |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Alternate Email                                                                                                                                                                                                                                                                                                                                           |                 |                                       | ssn.csn99@gmail.com                                                                                                                                                                             |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| <b>3. Website Address</b>                                                                                                                                                                                                                                                                                                                                 |                 |                                       |                                                                                                                                                                                                 |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Web-link of the AQAR: (Previous Academic Year)                                                                                                                                                                                                                                                                                                            |                 |                                       | <a href="https://drcsndegreeandpgcollege.ac.in/userfiles/2018-2019%20AQAR%20submitted.pdf">https://drcsndegreeandpgcollege.ac.in/userfiles/2018-2019%20AQAR%20submitted.pdf</a>                 |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| <b>4. Whether Academic Calendar prepared during the year</b>                                                                                                                                                                                                                                                                                              |                 |                                       | Yes                                                                                                                                                                                             |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :                                                                                                                                                                                                                                                                                  |                 |                                       | <a href="https://drcsndegreeandpgcollege.ac.in/page.php?menu=academics&amp;slug=academic-calender">https://drcsndegreeandpgcollege.ac.in/page.php?menu=academics&amp;slug=academic-calender</a> |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| <b>5. Accreditation Details</b>                                                                                                                                                                                                                                                                                                                           |                 |                                       |                                                                                                                                                                                                 |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| <table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.17</td> <td>2009</td> <td>15-Jun-2009</td> <td>14-Jun-2014</td> </tr> </table> |                 |                                       |                                                                                                                                                                                                 |             |             | Cycle                                                                     | Grade | CGPA | Year of Accreditation                    | Validity        |                                       | Period From | Period To | 1 | B | 2.17 | 2009 | 15-Jun-2009 | 14-Jun-2014 |
| Cycle                                                                                                                                                                                                                                                                                                                                                     | Grade           | CGPA                                  | Year of Accreditation                                                                                                                                                                           | Validity    |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
|                                                                                                                                                                                                                                                                                                                                                           |                 |                                       |                                                                                                                                                                                                 | Period From | Period To   |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| 1                                                                                                                                                                                                                                                                                                                                                         | B               | 2.17                                  | 2009                                                                                                                                                                                            | 15-Jun-2009 | 14-Jun-2014 |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| <b>6. Date of Establishment of IQAC</b>                                                                                                                                                                                                                                                                                                                   |                 |                                       | 10-Jun-2008                                                                                                                                                                                     |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| <b>7. Internal Quality Assurance System</b>                                                                                                                                                                                                                                                                                                               |                 |                                       |                                                                                                                                                                                                 |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| <table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </table>                                                                            |                 |                                       |                                                                                                                                                                                                 |             |             | Quality initiatives by IQAC during the year for promoting quality culture |       |      | Item /Title of the quality initiative by | Date & Duration | Number of participants/ beneficiaries |             |           |   |   |      |      |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture                                                                                                                                                                                                                                                                                 |                 |                                       |                                                                                                                                                                                                 |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |
| Item /Title of the quality initiative by                                                                                                                                                                                                                                                                                                                  | Date & Duration | Number of participants/ beneficiaries |                                                                                                                                                                                                 |             |             |                                                                           |       |      |                                          |                 |                                       |             |           |   |   |      |      |             |             |

|                                                       |                  |     |
|-------------------------------------------------------|------------------|-----|
| IQAC                                                  |                  |     |
| Introduction of certificate courses                   | 01-Jul-2019<br>1 | 440 |
| State level seminar and inter collegiate competitions | 21-Dec-2019<br>1 | 254 |
| Awards for meritorious students                       | 03-Feb-2020<br>1 | 32  |

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[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty    | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! |        |                |                             |        |
| No Files Uploaded !!!             |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Academic audit 2. Formation of New Committees 3. Preparation of Academic Calendars 4. AISHE submission 5. Conducted program on Soft Communication skills for final year UG and PG Students

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                             | Achivements/Outcomes                                                                                                                                   |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Student satisfaction survey</b>         | SSS has been done randomly selecting the students from different students IQAC analyzed the feedback and noted the suggestions given by the students.  |
| <b>Constitution of admission committee</b> | Admission committee was constituted with Sri.G.V.Ramana ,Vice Principal as Convenor and Sri.Ch.Sri Krishna Rao ,B.Prabhakar and G.Ratnakar as members. |
| <b>Installing CCTV</b>                     | CCTV are installed in all floors with the control located in principals room.                                                                          |
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**14. Whether AQAR was placed before statutory body ?**

**Yes**

| Name of Statutory Body | Meeting Date       |
|------------------------|--------------------|
| <b>Governing Body</b>  | <b>19-Mar-2023</b> |

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

**No**

**16. Whether institutional data submitted to AISHE:**

**Yes**

Year of Submission

**2020**

Date of Submission

**28-Feb-2020**

**17. Does the Institution have Management Information System ?**

**Yes**

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

**Yes, the Institute has a welldesigned Management Information System (MIS). All the major institutional activities are implemented through MIS. • Student Information System: It stores every student information like student contact information, parent contact information, personal data, results, attendance reports etc. • Library Management System: It manages all the library information of students and staff. • Administration and Accounts Automation System: Administration and accounts related information of**

## Part B

**CRITERION I – CURRICULAR ASPECTS****1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dr CSN Degree and PG College was established in the year 1994 as a part of people's educational society. the college was affiliated to AKNU Rajamahendravaram recognised by APSCHE. Andhra Pradesh and UGC. The curriculum of the college is in line with that of the affiliating University and recommended by APSCHE. the primary objective of the institution is to provide value-based education and produce Enlighted generations with ethical and patriotic values to fulfil local, national and global needs. The science core courses involve in-depth laboratory / field training, arts and commerce programs have integrated on the job training / field projects into the curriculum creating significant value additions for a specialized master's program or a rewarding career. The social developmental needs, legal and ethical issues and environment considerations are studied under foundation courses. At departmental level board studies and at institution level academic council will plan the effective implementation of curriculum. After admission process the 1st year students are given an interactive orientation program. The heads of department present the PPT about of total program courses with the curriculum of subjects, the course outcomes. The principal along with the HODs conducts meeting with the faculty before commencement of the semester, in which subject allocations are made. The teachers prepare the teaching plan, identifying delivery modes, developing the teaching materials and aids, for effective implementation of curriculum. The principal / vice principal / HOD monitors the syllabus coverage in class, delivery of course, achieve outcomes, design corrective measures whenever and wherever necessary. College implements outcome-based education in which teaching learning made student centric. Seminar halls and E- class rooms with facility of advanced teaching aids such as LCD projectors, and WI-FI are effective teaching learning practices. The college organizes workshops, and guest lectures to encourage industry - academia interface among students and faculty members on a regular basis. Industrial visits and field trips are arranged for the students to be familiar with the industry process to study in the curriculum. The institute also encourage getting MOUs for better training in core fields and bridging the gap between institution and employer. Advanced labs are set up in the college to strengthen the curriculum delivery by way of conducting practicals. College takes the feedback from students, faculty and other stakeholders regarding curriculum and its implementation, after summarizing the college includes value added topics to the curriculum given by AKNU university. Feedback will be obtained at the end of every academic year on curriculum from stake holders (Teacher, Students, Alumni & Employer). Modifications as per current scientific developments and job requirements are intimated to the affiliating university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                   | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development              |
|-------------------------------|-----------------|-----------------------|----------|------------------------------------------|--------------------------------|
| Garden and nursery management | NA              | 20/08/2019            | 30       | Employability                            | Greenery controlling Pollution |

|                                 |    |            |    |               |                                     |
|---------------------------------|----|------------|----|---------------|-------------------------------------|
| Spoken English                  | NA | 05/12/2019 | 30 | Employability | Language conversation               |
| Tally                           | NA | 16/12/2019 | 30 | Employability | Financial and inventory management  |
| Numerical ability and reasoning | NA | 05/08/2019 | 30 | Employability | Learning skills in logical thinking |
| Web Designing                   | NA | 09/08/2019 | 30 | Employability | Creating and maintaining web pages  |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization                                                                                                                                                               | Dates of Introduction |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| BSc              | Mathematics, Physics, Chemistry (M.P.C) organic spectroscopic techniques, advanced organic reactions, pharmaceutical and medicinal chemistry introduced in semester VI                 | 17/06/2019            |
| BSc              | Mathematics, Physics, Computer science (M.P.CS) Distributed system, cloud computing introduced in semester VI.                                                                         | 17/06/2019            |
| BSc              | Mathematics, Electronics, Computer science (M.E.CS) Distributed system, cloud computing introduced in semester VI                                                                      | 17/06/2019            |
| BSc              | Botany, Zoology, Chemistry (B.Z.C) BIOLOGICAL INSTRUMENTATION, MUSHROOM CULTURE AND TECHNOLOGY introduced in semester VI.                                                              | 17/06/2019            |
| BSc              | Microbiology, Biochemistry, Biotechnology introduced in semester VI (MB.BC.BT) Plant biotechnology, environmental biotechnology and industrial biotechnology introduced in semester VI | 17/06/2019            |
| BSc              | Chemistry,                                                                                                                                                                             | 17/06/2019            |

|                          |                                                                                                                                                                                           |                   |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
|                          | <b>Biochemistry,<br/>Biotechnology (C.BC.BT)<br/>Plant biotechnology,<br/>environmental<br/>biotechnology and<br/>industrial biotechnology<br/>introduced in semester VI</b>              |                   |
| <b>BA</b>                | <b>Social work, Economics,<br/>Geography (S.E.G) fields<br/>of social work, social<br/>work HIV / AIDS and<br/>social problems and<br/>welfare services<br/>introduced in semester VI</b> | <b>17/06/2019</b> |
| <b>BCom</b>              | <b>GENERAL central<br/>banking, rural and farm<br/>credit introduced in<br/>semester V</b>                                                                                                | <b>17/06/2019</b> |
| <b>BCom</b>              | <b>Computer Applications<br/>central banking, rural<br/>and farm credit<br/>introduced in semester V</b>                                                                                  | <b>17/06/2019</b> |
| <b>No file uploaded.</b> |                                                                                                                                                                                           |                   |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| <b>Name of programmes adopting<br/>CBCS</b> | <b>Programme Specialization</b>                                     | <b>Date of implementation of<br/>CBCS/Elective Course System</b> |
|---------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------|
| <b>BSc</b>                                  | <b>Mathematics, Physics,<br/>Chemistry (M.P.C)</b>                  | <b>17/06/2019</b>                                                |
| <b>BSc</b>                                  | <b>Mathematics, Physics,<br/>Computer science (M.P.CS)</b>          | <b>17/06/2019</b>                                                |
| <b>BSc</b>                                  | <b>Mathematics,<br/>Electronics, Computer<br/>science (M.E.CS)</b>  | <b>17/06/2019</b>                                                |
| <b>BSc</b>                                  | <b>Botany, Zoology,<br/>Chemistry (B.Z.C)</b>                       | <b>17/06/2019</b>                                                |
| <b>BSc</b>                                  | <b>Microbiology,<br/>Biochemistry<br/>Biotechnology, (MB.BC.BT)</b> | <b>17/06/2019</b>                                                |
| <b>BSc</b>                                  | <b>Chemistry,<br/>Biotechnology,<br/>Biochemistry (C. BC.BT)</b>    | <b>17/06/2019</b>                                                |
| <b>BA</b>                                   | <b>Social work, Economics,<br/>Geography (S.E.G)</b>                | <b>17/06/2019</b>                                                |
| <b>BCom</b>                                 | <b>General</b>                                                      | <b>17/06/2019</b>                                                |
| <b>BCom</b>                                 | <b>Computer Applications</b>                                        | <b>17/06/2019</b>                                                |
| <b>MCA</b>                                  | <b>Master of Computer<br/>Application</b>                           | <b>17/06/2019</b>                                                |
| <b>MBA</b>                                  | <b>Finance, Marketing and<br/>HR</b>                                | <b>17/06/2019</b>                                                |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | <b>738</b>  | <b>0</b>       |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses                                | Date of Introduction | Number of Students Enrolled |
|----------------------------------------------------|----------------------|-----------------------------|
| <b>Personality development<br/>Career planning</b> | <b>12/08/2019</b>    | <b>121</b>                  |
| <b>Entrepreneurship</b>                            | <b>12/12/2019</b>    | <b>105</b>                  |
| <b>Diagnostic methods in<br/>microbiology</b>      | <b>19/08/2019</b>    | <b>61</b>                   |
| <b>Mushroom production<br/>technology</b>          | <b>23/12/2019</b>    | <b>47</b>                   |
| <b>C – Language</b>                                | <b>16/08/2019</b>    | <b>59</b>                   |
| <b>No file uploaded.</b>                           |                      |                             |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title  | Programme Specialization                                                                                                         | No. of students enrolled for Field Projects / Internships |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <b>BSc</b>               | <b>Mathematics, Physics,<br/>Computer science (M.P.CS)<br/>&amp; Mathematics,<br/>Electronics, Computer<br/>science (M.E.CS)</b> | <b>23</b>                                                 |
| <b>BSc</b>               | <b>Botany, Zoology,<br/>Chemistry (B.Z.C)</b>                                                                                    | <b>8</b>                                                  |
| <b>BCom</b>              | <b>General &amp; Computer<br/>Applications</b>                                                                                   | <b>62</b>                                                 |
| <b>MSc</b>               | <b>Organic Chemistry</b>                                                                                                         | <b>18</b>                                                 |
| <b>MA</b>                | <b>SOCIAL WORK</b>                                                                                                               | <b>8</b>                                                  |
| <b>MSc</b>               | <b>Microbiology</b>                                                                                                              | <b>17</b>                                                 |
| <b>MSc</b>               | <b>Biotechnology</b>                                                                                                             | <b>10</b>                                                 |
| <b>MSc</b>               | <b>Biochemistry</b>                                                                                                              | <b>13</b>                                                 |
| <b>MBA</b>               | <b>Finance, Marketing and<br/>HR</b>                                                                                             | <b>56</b>                                                 |
| <b>MCA</b>               | <b>Master of Computer<br/>Application</b>                                                                                        | <b>26</b>                                                 |
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |

Parents

Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Feedback has been collected from stake holders – students, teachers, employers, parents and Alumni on curriculum in the form of hard copy. Feedback was analyzed by Principal, Vice Principal IQAR Coordinator and members. Student suggested for better explanation of the tough topics. To fulfil this requirement management has advised every faculty to use ICT based teaching wherever necessary. Faculty are also advised to prepare PPT, models and teaching aids for best explanation of tough topics. Teachers focused on ICT facilities. Teachers suggested to have ICT enabled class room for effective teaching learning process. In response to this management has provided WI-FI facilities and LCD projectors for better explanation of the hard topics. Employers suggested to incorporate industrial and research – oriented courses. Seminars and project work should be encouraged. In order to this all the department who are having project work in their curriculum, must suggest good and worthwhile projects works. It is suggested to the BOS of concern subjects to incorporate industry based practical components in syllabus. Alumni suggested that the syllabi is good by all means. They suggested to impart some co-curricular activities along with curricular aspects so that the student will obtain overall development. They also suggested to improve sports facilities in the campus. As a part of action, the management has taken solution to improve sports facilities in the campus and also advised faculty to construct some students clubs so as to encourage and to make to participate in co-curricular activities.

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization                            | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|-----------------------------------------------------|---------------------------|--------------------------------|-------------------|
| BSc                   | Mathematics, Physics, Chemistry (M.P.C)             | 50                        | 15                             | 8                 |
| BSc                   | Mathematics, Physics, Computer Science (M.P.CS)     | 50                        | 45                             | 40                |
| BSc                   | Mathematics, Electronics, Computer Science (M.E.CS) | 50                        | 30                             | 21                |
| BSc                   | Botany Zoology Chemistry (B.Z.C)                    | 50                        | 35                             | 26                |
| BSc                   | Microbiology, Biotechnology, Biochemistry           | 50                        | 38                             | 21                |

|                                    |                                                           |    |    |    |
|------------------------------------|-----------------------------------------------------------|----|----|----|
|                                    | (MB.BC.BT)                                                |    |    |    |
| BSc                                | Chemistry,<br>Biotechnology,<br>Biochemistry<br>(C.BC.BT) | 50 | 10 | 3  |
| BA                                 | Social Work,<br>Economics,<br>Geography<br>(S.E.G)        | 60 | 22 | 14 |
| BCom                               | General                                                   | 60 | 35 | 29 |
| BCom                               | Computer<br>Applications                                  | 60 | 75 | 60 |
| MSc                                | Microbiology                                              | 30 | 40 | 33 |
| <a href="#">View Uploaded File</a> |                                                           |    |    |    |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2019 | 461                                                 | 420                                                 | 26                                                                                | 38                                                                                | 12                                                 |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll                                   | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--------------------------------------------------------------|-------------------------------------------------|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 64                                                           | 45                                              | 10                                | 10                               | 0                          | 4                               |
| <a href="#">View File of ICT Tools and resources</a>         |                                                 |                                   |                                  |                            |                                 |
| <a href="#">View File of E-resources and techniques used</a> |                                                 |                                   |                                  |                            |                                 |

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has highly centralized mentorship system where a Mentor is provided with a mentee to look after his/her academic and psychological well-being and also monitor class attendance and academic progress. The college implements mentoring system in both UG PG classes. An effective student mentoring system is in practiced in the college. Mentoring of the students is our top priority. All faculty and students of all semesters are divided into mentor- mentee a mentor is a teaches acting both as a find and a role model who supports and encourages a student semester coordinator will be assigned as mentor for each class. They would look into assigned students academic progress, discuss with tutor and other faculty about their behavior in classroom and should observe any unusual behavioral patterns and incidents. Student welfare cell members are always available to heed to the problems of the students. Students are always free to approach the teachers for any kind of guidance – personal professional and so on the mentor guides a student in his/ her academic pursuits and emotional and psychological development, particularly in the latter's transition phase. The combined efforts of mentor and mentees have improved the academic ambience of each department. This is reflected in the academic performance of students. Efficacy of the mentoring system:- The prevailing mentoring system help us in the following ways:- 1.Enhances the teaching –learning process making it more. 2.Provides impartial advice and encouragement to students. 3.Assists in problem solving and improves self-confidence of students. 4.Provides individual and personal care to the students. 5.Ceates a positive work environment 6.Promotes

effective utilization of college infrastructure and resources. The institute has followed the suggestion made by QAC, Higher Technical education Dept to introduce the mentoring system. The importance of integrating the system for enhancing students performance is a common resolution adopted by a meeting of the teaching faculty. The institute has followed the suggestion made by QAC, Higher Technical Education Department to introduce the mentoring system. Problems Encountered and Resources Required Common problems encountered are: Relationship issues Anger management Changing moods and attitude Anxiety and stress management Deficit in commitment and effort Inexperienced counselors Poor time management and punctuality by students Lack of respect towards the system.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|------------------------------------------------|-----------------------------|-----------------------|
| <b>881</b>                                     | <b>64</b>                   | <b>1:14</b>           |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| <b>5</b>                    | <b>5</b>                | <b>0</b>         | <b>5</b>                                 | <b>0</b>                 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award            | Name of full time teachers receiving awards from state level, national level, international level | Designation     | Name of the award, fellowship, received from Government or recognized bodies |
|--------------------------|---------------------------------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------|
| <b>2019</b>              | <b>S SATYANARAYANA</b>                                                                            | <b>Lecturer</b> | <b>BEST TEACHER</b>                                                          |
| <b>2019</b>              | <b>M RAJ KAMAL</b>                                                                                | <b>Lecturer</b> | <b>BEST TEACHER</b>                                                          |
| <b>2019</b>              | <b>G SUDHA SRI PURNA</b>                                                                          | <b>Lecturer</b> | <b>BEST TEACHER</b>                                                          |
| <b>No file uploaded.</b> |                                                                                                   |                 |                                                                              |

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name                     | Programme Code | Semester/ year     | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|------------------------------------|----------------|--------------------|----------------------------------------------------------|-----------------------------------------------------------------------|
| <b>BSc</b>                         | <b>1</b>       | <b>I Semester</b>  | <b>15/11/2019</b>                                        | <b>08/01/2020</b>                                                     |
| <b>BCom</b>                        | <b>81</b>      | <b>I Semester</b>  | <b>15/11/2019</b>                                        | <b>08/01/2020</b>                                                     |
| <b>BA</b>                          | <b>62</b>      | <b>I Semester</b>  | <b>15/11/2019</b>                                        | <b>08/01/2020</b>                                                     |
| <b>MSc</b>                         | <b>32</b>      | <b>I Semester</b>  | <b>01/11/2019</b>                                        | <b>30/08/2020</b>                                                     |
| <b>MA</b>                          | <b>2</b>       | <b>I Semester</b>  | <b>01/11/2019</b>                                        | <b>30/08/2020</b>                                                     |
| <b>MBA</b>                         | <b>10</b>      | <b>I Semester</b>  | <b>01/11/2019</b>                                        | <b>30/08/2020</b>                                                     |
| <b>MCA</b>                         | <b>51</b>      | <b>I Semester</b>  | <b>01/11/2019</b>                                        | <b>30/08/2020</b>                                                     |
| <b>BSc</b>                         | <b>1</b>       | <b>II Semester</b> | <b>15/11/2019</b>                                        | <b>30/12/2020</b>                                                     |
| <b>BCom</b>                        | <b>81</b>      | <b>II Semester</b> | <b>15/11/2019</b>                                        | <b>30/12/2020</b>                                                     |
| <b>BA</b>                          | <b>62</b>      | <b>II Semester</b> | <b>15/11/2019</b>                                        | <b>30/12/2020</b>                                                     |
| <a href="#">View Uploaded File</a> |                |                    |                                                          |                                                                       |

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal assessment evaluation of the students is an integral part of the teaching-learning process. Our affiliating Adikavi Nannaya University prescribes continuous internal mid exams, assignments and class tests for theory. CIE Systems at the institution level are transparent and are communicated with the students well in time. At the beginning of the semester, faculty members inform the students about the assessment process during the semester as directed by the university. The students have been encouraged continuously to study sincerely for the improvement of their performance in our college. The college has an examination committee to carry out the effective implementation of internal assessment and college examination. Our institute adopts the following reforms: -

- The faculty members handling the subjects set the question papers which are verified by a senior faculty member and HOD. Open book tests are conducted during post regular hours. The students have to go to the library for gathering the books for the questions assigned by the faculty members.
- The university exam pattern for improving the presentation skill of our students are demonstrated in the class which includes do's and don'ts in the exam, the time management strategies, the way of presenting the content in the paper. The question paper audit has been started for improving quality of questions. Department wise committee has been formed which verifies whether questions set are based on course outcomes and level of blooms taxonomy. The IQAC monitors the evaluation process in its meeting and provides suggestions for improvement. The college has also implemented various reforms in internal evaluation process. Performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by counseling. Counseling Sessions are used to sort out the personal issues, academic and non-academic problems. For effective implementation of OBE Model and monitoring students outcome attainment, Academic Performance Monitoring System (APMS) has been developed and deployed. The APMS system effectively assist in monitoring and evaluation of students centric learning outcomes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution ensures proper time management system and follows the timeline given by the university and adheres to it. Every year we prepare the "Academic Calendar" for the institute and also a departmental wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activity like guest lecturer, extensions series and industry interaction. The Academic calendar containing the relevant information regarding the teaching learning schedule (working days), various events to be organized holidays, dates of internal examinations, semester examinations etc. The college carries out effective planning to stick to academic calendar. As a result it allows the teachers and the students to space out their teaching and learning and regular assessment of the same. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. The students academic progress is monitored regularly by adopting the strategy of continuous internal evolution, seminars, project work, unit tests and semester examinations. Every department has to submit the compliance of the academic calendar as a part of their annual submissions in addition the internal audit conducted which ensure the compliance to verify with documentary evidence. The Process is as follows:

Teacher: - Every teacher is assigned the subject to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject.

Head of the Department:- The HOD compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the continuous internal evolution in particular at both the internal as well as the University level. Then the academic calendar is forwarded to the IQAC.

IQAC:- The IQAC compiles the inputs

received from the various departments and a comprehensive plan is prepared and uploaded on the college website. Special tests will be conducted for slow learners and more assignments will be given for practice. After committed and guided to improve their performance in next examinations. In laboratories students are assessed for every experiment which include regulate performance, viva and the promptness in submitting the record. The independent leaving practical knowledge is tested by viva-voce for laboratory courses.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered>

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization                             | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------|-----------------|
| 1              | BSc            | Mathematics, Physics, Chemistry (M.P.C)              | 7                                                         | 7                                                   | 100             |
| 2              | BSc            | Mathematics, Physics, Computer Science (M.P.CS)      | 9                                                         | 8                                                   | 89              |
| 37             | BSc            | Mathematics, Electronics, Computer Science (M.E.CS)  | 14                                                        | 8                                                   | 57              |
| 10             | BSc            | Botany Zoology Chemistry (B.Z.C)                     | 15                                                        | 13                                                  | 87              |
| 41             | BSc            | Microbiology, Biotechnology, Biochemistry (MB.BC.BT) | 11                                                        | 8                                                   | 64              |
| 21             | BSc            | Chemistry, Biotechnology, Biochemistry (C.BC.BT)     | 0                                                         | 0                                                   | 0               |
| 62             | BA             | Social Work, Economics,                              | 8                                                         | 3                                                   | 38              |

|                                    |             |                                  |           |           |           |
|------------------------------------|-------------|----------------------------------|-----------|-----------|-----------|
|                                    |             | <b>Geography<br/>(S.E.G)</b>     |           |           |           |
| <b>81</b>                          | <b>BCom</b> | <b>General</b>                   | <b>17</b> | <b>12</b> | <b>75</b> |
| <b>82</b>                          | <b>BCom</b> | <b>Computer<br/>Applications</b> | <b>45</b> | <b>31</b> | <b>76</b> |
| <b>32</b>                          | <b>MSc</b>  | <b>Microbiology</b>              | <b>27</b> | <b>22</b> | <b>83</b> |
| <a href="#">View Uploaded File</a> |             |                                  |           |           |           |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.drcsndegreeandpgcollege.ac.in/userfiles/IQAC%20Order%202019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project    | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|--------------------------|----------|----------------------------|------------------------|---------------------------------|
| <b>Nil</b>               | <b>0</b> | <b>NIL</b>                 | <b>0</b>               | <b>0</b>                        |
| <b>No file uploaded.</b> |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                    | Name of the Dept.                      | Date              |
|----------------------------------------------|----------------------------------------|-------------------|
| <b>Python for data sciences</b>              | <b>Computer science</b>                | <b>19/07/2019</b> |
| <b>Awareness on publication</b>              | <b>Humanities</b>                      | <b>05/08/2019</b> |
| <b>Workshop on entrepreneurship</b>          | <b>Commerce and management studies</b> | <b>26/09/2019</b> |
| <b>workshop on income tax</b>                | <b>Life sciences</b>                   | <b>14/10/2019</b> |
| <b>Tally ERP-9</b>                           | <b>Commerce and management studies</b> | <b>12/11/2019</b> |
| <b>Income tax return filing</b>              | <b>Mathematical Sciences</b>           | <b>10/12/2019</b> |
| <b>How to write thesis</b>                   | <b>Chemistry</b>                       | <b>07/01/2020</b> |
| <b>Interface between IPR Competition Law</b> | <b>Life Sciences</b>                   | <b>05/02/2020</b> |
| <b>Emerging trends in IPR regime</b>         | <b>Humanities</b>                      | <b>04/03/2020</b> |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation  | Name of Awardee | Awarding Agency | Date of award | Category   |
|--------------------------|-----------------|-----------------|---------------|------------|
| <b>NIL</b>               | <b>NIL</b>      | <b>NIL</b>      | <b>Nil</b>    | <b>Nil</b> |
| <b>No file uploaded.</b> |                 |                 |               |            |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center        | Name            | Sponsored By      | Name of the Start-up   | Nature of Start-up | Date of Commencement |
|--------------------------|-----------------|-------------------|------------------------|--------------------|----------------------|
| <b>AP SSDC SKILL LAB</b> | <b>SKIL LAB</b> | <b>GOVT OF AP</b> | <b>SKILDEVELOPMENT</b> | <b>TRAINING</b>    | <b>05/10/2019</b>    |
| <b>No file uploaded.</b> |                 |                   |                        |                    |                      |

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State     | National  | International |
|-----------|-----------|---------------|
| <b>00</b> | <b>00</b> | <b>00</b>     |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| <b>00</b>              | <b>0</b>                |

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                     | Department           | Number of Publication | Average Impact Factor (if any) |
|--------------------------|----------------------|-----------------------|--------------------------------|
| <b>National</b>          | <b>Biotechnology</b> | <b>1</b>              | <b>0.20</b>                    |
| <b>No file uploaded.</b> |                      |                       |                                |

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department               | Number of Publication |
|--------------------------|-----------------------|
| <b>NILL</b>              | <b>0</b>              |
| <b>No file uploaded.</b> |                       |

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper       | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------------|----------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| <b>NILL</b>              | <b>Nill</b>    | <b>Nill</b>      | <b>Nill</b>         | <b>Nill</b>    | <b>Nill</b>                                               | <b>Nill</b>                                 |
| <b>No file uploaded.</b> |                |                  |                     |                |                                                           |                                             |

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper       | Name of Author | Title of journal | Year of publication | h-index     | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------------|----------------|------------------|---------------------|-------------|---------------------------------------------|-----------------------------------------------------------|
| <b>NILL</b>              | <b>Nill</b>    | <b>Nill</b>      | <b>Nill</b>         | <b>Nill</b> | <b>Nill</b>                                 | <b>Nill</b>                                               |
| <b>No file uploaded.</b> |                |                  |                     |             |                                             |                                                           |

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty                  | International | National    | State       | Local     |
|------------------------------------|---------------|-------------|-------------|-----------|
| <b>Attended/Seminars/Workshops</b> | <b>Nill</b>   | <b>Nill</b> | <b>Nill</b> | <b>25</b> |
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities              | Organising unit/agency/<br>collaborating agency | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|--------------------------------------|-------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|
| <b>Awareness on<br/>Corona Virus</b> | <b>Dr.C.S.N Degree<br/>PG College</b>           | <b>2</b>                                                 | <b>49</b>                                                |
| <a href="#">View File</a>            |                                                 |                                                          |                                                          |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity      | Award/Recognition  | Awarding Bodies   | Number of students<br>Benefited |
|---------------------------|--------------------|-------------------|---------------------------------|
| <b>Balance Yoga</b>       | <b>Recognition</b> | <b>Lions club</b> | <b>60</b>                       |
| <a href="#">View File</a> |                    |                   |                                 |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme        | Organising unit/Agen<br>cy/collaborating<br>agency                                    | Name of the activity                              | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|---------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|
| <b>NSS</b>                | <b>Dr.C.S.N<br/>Degree PG<br/>College NSS<br/>Unit Women<br/>Empowerment<br/>Cell</b> | <b>Incovme<br/>inequality<br/>based on gender</b> | <b>1</b>                                                 | <b>38</b>                                                |
| <a href="#">View File</a> |                                                                                       |                                                   |                                                          |                                                          |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity       | Participant            | Source of financial support           | Duration  |
|--------------------------|------------------------|---------------------------------------|-----------|
| <b>Faculty Exchange</b>  | <b>B.Prabhakar Rao</b> | <b>Dr.C.S.N Degree<br/>PG College</b> | <b>7</b>  |
| <b>Faculty exchange</b>  | <b>P.Durga prasad</b>  | <b>Dr.C.S.N Degree<br/>PG College</b> | <b>15</b> |
| <b>Faculty Exchange</b>  | <b>A.Kamala</b>        | <b>Dr.C.S.N Degree<br/>PG College</b> | <b>7</b>  |
| <b>Faculty Exchange</b>  | <b>Ch.Balaveera</b>    | <b>Dr.C.S.N Degree<br/>PG College</b> | <b>7</b>  |
| <b>No file uploaded.</b> |                        |                                       |           |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the<br>linkage | Name of the<br>partnering<br>institution/<br>industry<br>/research lab<br>with contact | Duration From | Duration To | Participant |
|-------------------|-------------------------|----------------------------------------------------------------------------------------|---------------|-------------|-------------|
|                   |                         |                                                                                        |               |             |             |

|                   |                                                                                         | details               |            |            |                   |
|-------------------|-----------------------------------------------------------------------------------------|-----------------------|------------|------------|-------------------|
| project work      | Estimation of calcium and alkaline phosphatase levels in bone and liver disorders       | Lakshmi Hospital      | 15/05/2019 | 02/07/2019 | D.Surekha Mounika |
| Project work      | Isolation and identification of microorganisms in the hospital by plate exposure method | Lakshmi Hospital      | 15/05/2019 | 02/07/2019 | T.Pavaneshwar     |
| Project work      | Microbiological quality testing of water and finished product                           | Dr.Reddy Laboratories | 15/05/2019 | 02/07/2019 | O.Murali          |
| Project work      | A study on the prevalence of upper respiratory tract infections                         | Varma Hospital        | 15/05/2019 | 02/07/2019 | P.Durga Prasad    |
| Project work      | Working capital management                                                              | UNO feeds             | 02/05/2019 | 18/06/2019 | Salomi            |
| Project Work      | Microbiological and biochemical analysis of infected urine sample                       | Sarvani diagnostics   | 15/05/2019 | 02/07/2019 | M Jyothi sri      |
| Project Work      | Study on water quality parameter on shrimp culture ponds                                | Surya Mithra          | 15/05/2019 | 02/07/2019 | N Smily Matthew   |
| No file uploaded. |                                                                                         |                       |            |            |                   |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|-----------------------------------------------------|
|--------------|--------------------|--------------------|-----------------------------------------------------|

|                                    |            |                     |    |
|------------------------------------|------------|---------------------|----|
| Lakshmi hospital                   | 03/06/2019 | Academic activities | 27 |
| BRR GKR CHAMBERS DEGREE PG COLLEGE | 05/08/2019 | Faculty exchange    | 2  |
| Jagadeesh Marine                   | 04/11/2019 | Project Work        | 34 |
| Sri Surya College                  | 27/01/2020 | Faculty exchange    | 2  |
| No file uploaded.                  |            |                     |    |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

|                                                  |                                                |
|--------------------------------------------------|------------------------------------------------|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 10.03                                            | 10.46                                          |

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area                       | Existing                |
| Class rooms                       | Existing                |
| Laboratories                      | Existing                |
| Seminar Halls                     | Existing                |
| Classrooms with LCD facilities    | Existing                |
| Seminar halls with ICT facilities | Existing                |
| Seminar halls with ICT facilities | Existing                |
| Video Centre                      | Existing                |
| Classrooms with Wi-Fi OR LAN      | Existing                |
| No file uploaded.                 |                         |

## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version    | Year of automation |
|---------------------------|------------------------------------------|------------|--------------------|
| <b>WEBPROS - ECAP</b>     | <b>Fully</b>                             | <b>2.0</b> | <b>2016</b>        |

#### 4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |   | Total |         |
|----------------------|----------|---------|-------------|---|-------|---------|
| Text Books           | 8698     | 2054661 | 0           | 0 | 8698  | 2054661 |
| Reference Books      | 559      | 607456  | 0           | 0 | 559   | 607456  |
| Library Automation   | 1        | 53000   | 0           | 0 | 1     | 53000   |
| e-Journals           | 0        | 0       | 216         | 0 | 216   | 0       |
| No file uploaded.    |          |         |             |   |       |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module                        | Platform on which module is developed | Date of launching e-content |
|---------------------|-------------------------------------------|---------------------------------------|-----------------------------|
| K.V.Satya krishna   | Lecture on Capital Structure              | Learning Management System            | 07/08/2019                  |
| V.Lavanya           | Lecture on RDNA technology                | Learning Management System            | 23/08/2019                  |
| Sk.Shakeena         | Lecture on Polymerisation change reaction | Learning Management System            | 02/09/2021                  |
| A.Kamala            | Lecture on stack                          | Learning Management System            | 26/09/2019                  |
| T.N.S.Lavanya       | Lecture on services marketing             | Learning Management System            | 10/10/2019                  |
| M.Radhika           | Lecture on named reactions                | Learning Management System            | 13/11/2019                  |
| M.Rajkamal          | Lecture on introduction to microbiology   | Learning Management System            | 28/11/2019                  |
| V.Durga prasad      | Lecture on tally with GST                 | Learning Management System            | 12/12/2019                  |
| Ch.K.L.Prasanna     | Lecture on Financial derivatives          | Learning Management System            | 06/01/2020                  |
| A.Sravani           | Lecture on Biomolecules                   | Learning Management System            | 05/02/2020                  |
| No file uploaded.   |                                           |                                       |                             |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 124             | 54           | 8        | 30               | 20               | 5      | 6           | 240                             | 1      |
| Added    | 3               | 0            | 0        | 0                | 0                | 3      | 0           | 0                               | 0      |
| Total    | 127             | 54           | 8        | 30               | 20               | 8      | 6           | 240                             | 1      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|                |
|----------------|
| 240 MBPS/ GBPS |
|----------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility                                                                                                    |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Video centre                               | <a href="http://www.drscndegreeandpgcollege.ac.in/userfiles/E-Content%20Facilities.pdf">http://www.drscndegreeandpgcollege.ac.in/userfiles/E-Content%20Facilities.pdf</a> |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 63.91                                  | 60.51                                                      | 11.3                                   | 11.31                                                      |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a well-structured procedure for maintaining and utilizing physical, academic and support facilities. Physical Facilities: The parent bodies are in charge of infrastructure maintenance on campus. The college allocates money in its budget for using and maintaining the on-campus facilities. Various committees have been established to ensure the college runs smoothly. The upgradation of facilities can be done based on the departments requisitions which can be done by the review of currently available facilities. The class IV staff is in charge of maintaining the cleanliness of the campus, including the gardens, playgrounds, laboratories, classrooms, water storage tanks etc. The office looks into the general complaints related to civil works, plumbing, electrical work etc. The majority of complaints are resolved by the internal staff and professionals are called, if required. Cultural events, seminars, conferences, and other gatherings take place in auditoriums and seminar halls. The diary contains a record of booking information for future reference. The College has a hostel building with sufficient number of beds that is fully furnished. The Hostel Committee is taking care of its maintenance. Academic Facilities: Academic schedules are prepared to make the best use of laboratories and classrooms. The Head of the departments, faculty and supporting staff are taking care of the equipment's and laboratories maintenance on the campus. The College has well-ventilated, spacious classrooms with sufficient fans, tube lighting, and equipment for both traditional and contemporary teaching methods. These classrooms are used for annual competitions, guest lectures, training sessions, training exams, and university exams. In the labs, there are display boards with Dos and Don'ts. The laboratory staff maintains stock registers, log books, etc. The computing facilities maintenance and upgradation are done by Computer Administrator. Online assessments and placement services are also conducted in the computer lab. Support Facilities: The library provides for the academic and co-curricular requirements of the staff and students. The Library committee monitors upgrading the library books and infrastructure of the library. Annual Stock verification is conducted by the faculty of the respective department at the end of academic year. The library staff performs the following tasks on daily basis: a. Shelving and Re-shelving, b. Maintenance cleanliness in the shelves and stock rooms c. stocktaking and weeding and d. supervision of the books and materials collection. Pest control is done in the library on a monthly basis. The college play grounds, indoor stadiums and gyms are maintained by the physical education department.

<http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=college-policies>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|--|--------------------------|--------------------|------------------|
|--|--------------------------|--------------------|------------------|

|                                             |                                   |            |                |
|---------------------------------------------|-----------------------------------|------------|----------------|
| <b>Financial Support from institution</b>   | <b>INSTITUTIONAL Scholarships</b> | <b>10</b>  | <b>50000</b>   |
| <b>Financial Support from Other Sources</b> |                                   |            |                |
| <b>a) National</b>                          | <b>Jnanabhumi</b>                 | <b>644</b> | <b>4873286</b> |
| <b>b) International</b>                     | <b>0</b>                          | <b>0</b>   | <b>0</b>       |
| <b>No file uploaded.</b>                    |                                   |            |                |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme                          | Date of implemetation | Number of students enrolled | Agencies involved              |
|--------------------------------------------------------------------|-----------------------|-----------------------------|--------------------------------|
| <b>Yoga</b>                                                        | <b>21/06/2019</b>     | <b>134</b>                  | <b>DR . CH . SATYANARAYANA</b> |
| <b>Inter Personal Skills</b>                                       | <b>16/09/2021</b>     | <b>157</b>                  | <b>P . PADMAS</b>              |
| <b>Language Communication</b>                                      | <b>18/11/2019</b>     | <b>180</b>                  | <b>DR . CH . SRINIVAS</b>      |
| <b>ICT/COMPUTING</b>                                               | <b>12/02/2020</b>     | <b>126</b>                  | <b>CH . CHAKARADHAR</b>        |
| <b>Soft Communication skills for final year UG and PG Students</b> | <b>11/08/2020</b>     | <b>122</b>                  | <b>DR . CH . SRINIVAS</b>      |
| <b>Awareness on Corona Virus</b>                                   | <b>20/02/2020</b>     | <b>49</b>                   | <b>DR . CH . SATYANARAYANA</b> |
| <b>MSOFFICE</b>                                                    | <b>16/12/2019</b>     | <b>145</b>                  | <b>CH . CHAKARADHAR</b>        |
| <b>No file uploaded.</b>                                           |                       |                             |                                |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year        | Name of the scheme                                   | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------|------------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------|
| <b>2019</b> | <b>Quantitative Aptitude and Data Interpretation</b> | <b>112</b>                                               | <b>0</b>                                                     | <b>9</b>                                             | <b>0</b>                  |
| <b>2019</b> | <b>General Awareness and Current Affairs</b>         | <b>124</b>                                               | <b>0</b>                                                     | <b>12</b>                                            | <b>0</b>                  |
| <b>2020</b> | <b>CAREER PLANNING AND GUIDANCE</b>                  | <b>0</b>                                                 | <b>67</b>                                                    | <b>0</b>                                             | <b>24</b>                 |
| <b>2020</b> | <b>Employability Skills</b>                          | <b>0</b>                                                 | <b>102</b>                                                   | <b>0</b>                                             | <b>16</b>                 |

**No file uploaded.**

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 0                         | 0                              | 0                                           |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| 08                            | 120                             | 95                        | 02                            | 28                              | 23                        |
| No file uploaded.             |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from                                 | Department graduated from        | Name of institution joined    | Name of programme admitted to |
|------|----------------------------------------------------|----------------------------------------------------------|----------------------------------|-------------------------------|-------------------------------|
| 2019 | 5                                                  | B.Sc Mathematics, Physics, Computer Science (M.P.CS)     | Department of Computer Science   | Dr.C.S.N Degree P.G College   | MCA                           |
| 2019 | 11                                                 | B. Com Computer Applications                             | Department of Commerce           | Dr.C.S.N Degree & P.G College | MBA                           |
| 2019 | 1                                                  | B.Sc Microbiology, Biotechnology Biochemistry (MB.BC.BT) | Department of Microbiology       | Dr.C.S.N Degree & P.G College | MSC Microbiology              |
| 2019 | 6                                                  | B.Sc Chemistry, Biotechnology, Biochemistry (C.BC.BT)    | Department of Chemistry          | Dr.C.S.N Degree & P.G College | MSC Organic Chemistry         |
| 2019 | 0                                                  | B.A Social Work, Economics, Geography (S.E.G)            | Department of Social Work        | Dr.C.S.N Degree & P.G College | MA Social work                |
| 2019 | 0                                                  | B.Sc Botany Zoology Chemistry (B.Z.C)                    | Department of Biological Science | Dr.C.S.N Degree & P.G College | MSC Biotechnology             |

|                          |          |                                                              |                                                     |                                                  |                             |
|--------------------------|----------|--------------------------------------------------------------|-----------------------------------------------------|--------------------------------------------------|-----------------------------|
| <b>2019</b>              | <b>0</b> | <b>B.Sc<br/>Botany<br/>Zoology<br/>Chemistry<br/>(B.Z.C)</b> | <b>Department<br/>of<br/>Biological<br/>Science</b> | <b>Dr.C.S.N<br/>Degree &amp; P.G<br/>College</b> | <b>MSC<br/>Biochemistry</b> |
| <b>No file uploaded.</b> |          |                                                              |                                                     |                                                  |                             |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                    | Number of students selected/ qualifying |
|--------------------------|-----------------------------------------|
| <b>Any Other</b>         | <b>132</b>                              |
| <b>No file uploaded.</b> |                                         |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                                                     | Level                    | Number of Participants |
|--------------------------------------------------------------|--------------------------|------------------------|
| <b>State level seminar and inter collegiate competitions</b> | <b>institution level</b> | <b>254</b>             |
| <b>Group Dancing</b>                                         | <b>institution level</b> | <b>8</b>               |
| <b>Solo Dancing</b>                                          | <b>institution level</b> | <b>26</b>              |
| <b>Poster</b>                                                | <b>institution level</b> | <b>35</b>              |
| <b>Fencing</b>                                               | <b>institution level</b> | <b>26</b>              |
| <b>Power Point Presentation</b>                              | <b>institution level</b> | <b>21</b>              |
| <b>Quiz</b>                                                  | <b>institution level</b> | <b>35</b>              |
| <b>Rangoli</b>                                               | <b>institution level</b> | <b>20</b>              |
| <b>No file uploaded.</b>                                     |                          |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                     | Name of the award/medal  | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student             |
|--------------------------|--------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------------------|
| <b>2020</b>              | <b>Merit Certificate</b> | <b>National</b>        | <b>1</b>                    | <b>Nil</b>                    | <b>19423</b>      | <b>Kaliset Vishnu Priya</b>     |
| <b>2020</b>              | <b>Merit Certificate</b> | <b>National</b>        | <b>1</b>                    | <b>Nil</b>                    | <b>19428</b>      | <b>Veeravalli Suhitha Reddy</b> |
| <b>No file uploaded.</b> |                          |                        |                             |                               |                   |                                 |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**The Institute has a student council constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees, this enable them in acquiring better academic**

environment. Student opinions and suggestions are considered to take measures in view of students perception. Institute puts efforts for the all-round development of a student. Also student members are involved in several Institute and Department level committees with active participation. They are explained below. 1. Cultural Fine arts committee :- 2. Eco-club 3. Library Advisory committee 4. Magazine Publication committee 5. Sports and games committee 6. NSS advisory committee

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

89

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

in this year two Alumni association meetings are held and activities organized  
1.Mask distribution 2. Food Distribution

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Dr C.S.N College practices decentralization participative management in all the academic activities management activities to improve the quality of our institution. 1. We decentralise our institution in to different departments each department is headed by H.O.D and finally all the department are monitored by the principal of the institution. The college gives freedom to all staff members, HODs, Principal express their ideas, opinions, about the academic work. Finally, we implement the best one among all the ideas like wise we decentralise encourage participative management in academic work. 2. On the other hand, in the management side, we have strong team we have a governing body members headed by secretary correspondent of our college. Regularly we conduct a general body meeting to know about the position of the college whether it is working in a right way or not. According to that they make discussions take decisions in a participative way. We give freedom to every board member to express their feelings share their ideas about the college. Likewise, we encourage participative management in our college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type          | Details                                                                                                                                              |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Curriculum Development | The college affiliated to AKNU and follows semester pattern. The faculties prepare semester plan, teaching plans as per subjects allocated. The time |

table incharge prepares the subject and classroom schedule and guides the department and faculty .As per schedule two and half units are covered for mid I exams and the remaining for mid II exams

#### Teaching and Learning

As per the academic calendar of the college and university the college insist every faculty member to prepare teaching plan for all the subjects at the beginning of every semester. As per that teaching plan only we conduct all the classes to the students. The teachers also use digital classrooms, screens, google sheets to improve the growly of the teaching. The college has introduced add on courses to strengthen improve the standards of the students.

#### Examination and Evaluation

The college develops separate academic calendar as per the calendar of the university.As per that academic calendar, we conduct internal examinations and practical examinations to all the students. Internal assessment of the students can be done by slip test, periodical tests, group discussions and written tests, seminars paper presentation and home assignments  
A part from this we also conduct special seminars on every Saturday to improve the skill of the student in every stage.

#### Research and Development

Dr. C.S.N College encourages research activities by motivating our staff members invites eminent professors to conduct Research orientation activities. the college also improve the facility in the library and the Laboratories which helps those staff members who undertake research works. the college also encourage staff members to register for PhD, MPhil by providing some minimal financial assistance and provide some extra leaves.

#### Human Resource Management

The college recruited every year new faculty members both in teaching non-teaching we select Staff members in a specified process by giving advertisement in newspapers local TV channels. Finally, we conduct a interview for all the candidates select a eminent candidates who are suited to that jobs. In that process we doesn't consider any references recommendation for selection of candidates.

|                              |                                                                                                                                                                                             |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Admission of Students</b> | As per the regulations of the university we admit students both in degree and post graduation courses. For AICTE courses like M.B.A. and M.C.A. we admit students through ICET COUNSELLING. |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**6.2.2 – Implementation of e-governance in areas of operations:**

| E-governance area                    | Details                                                                                                                                                                                                                                                                                                                                             |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Examination</b>                   | As Per the rules of the university we conduct internal examinations for all the DEGREE and P.G. Courses to evaluate the standard of every student. We also maintain all students internal marks by using that software i.e., E CAP.                                                                                                                 |
| <b>Administration</b>                | 1. The Govt. Funds expenditure is regularly uploaded in the PFMS portal.<br>2. The circulars and notices are uploaded in the institution website and also disseminated to departments through e-mail from the principal office. 3. The Salary of Teaching and Non-teaching staff are directly credited into their accounts.                         |
| <b>Finance and Accounts</b>          | The financial transactions are carried out by online For easy maintenance of accounts college is mainly using tally software. Along with this software the college is also procure new softwares by monthly discussions with accountant and other supporting staff                                                                                  |
| <b>Student Admission and Support</b> | 1.The state Govt. of AP is allocated the students by online mode through counsellings. 2. The ERP management system is used to maintain the student's database. 3. The curriculum, syllabus and Academic calendar are uploaded in the college website. 4. The daily automatic SMS alerts are sent to the parents whenever they are absent to class. |

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year                     | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|--------------------------|-----------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| <b>2019</b>              | <b>NIL</b>      | <b>Nil</b>                                                                 | <b>Nil</b>                                                         | <b>Nil</b>        |
| <b>No file uploaded.</b> |                 |                                                                            |                                                                    |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year              | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------|------------|-----------------------------------------|---------------------------------------------|
| 2019              | CLASS ROOM MANAGEMENT                                                        | Nill                                                                            | 19/08/2019 | 20/08/2019 | 55                                      | Nill                                        |
| 2019              | LEARNING TECHNIQUES                                                          | Nill                                                                            | 05/11/2019 | 06/11/2019 | 54                                      | Nill                                        |
| 2019              | Nill                                                                         | SYSTEM MANAGEMENT                                                               | 04/12/2019 | 05/12/2019 | Nill                                    | 16                                          |
| 2019              | ECAP                                                                         | E CAP                                                                           | 30/12/2019 | 31/12/2019 | 42                                      | 14                                          |
| 2020              | E CONTENT                                                                    | Nill                                                                            | 28/01/2020 | 29/01/2020 | 47                                      | Nill                                        |
| 2020              | ETHICS AND VALUES                                                            | ETHICS AND VALUES                                                               | 11/02/2020 | 12/02/2020 | 45                                      | 17                                          |
| 2020              | Nill                                                                         | E EMAILS                                                                        | 13/02/2020 | 14/02/2020 | Nill                                    | 21                                          |
| 2020              | ON LINE TEACHING METHODS                                                     | Nill                                                                            | 04/03/2020 | 05/03/2020 | 53                                      | Nill                                        |
| No file uploaded. |                                                                              |                                                                                 |            |            |                                         |                                             |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme  | Number of teachers who attended | From Date  | To date    | Duration |
|--------------------------------------------------|---------------------------------|------------|------------|----------|
| FACULTY DEVELOPMENT PROGRAMME ON DESIGN THINKING | 11                              | 05/08/2019 | 09/08/2019 | 05       |
| WORK SHOP ON CLOUD COMPUTING                     | 9                               | 28/10/2019 | 29/10/2019 | 02       |
| WORK SHOP ON ACTIVE LEARNING SKILLS              | 13                              | 05/11/2019 | 07/11/2019 | 04       |
| WORKSHOP ON CLASSROOM MANAGEMENT                 | 14                              | 02/12/2019 | 04/12/2019 | 03       |
| WORKSHOP ON CREATIVE SKILLS                      | 16                              | 06/01/2020 | 10/01/2020 | 05       |
| No file uploaded.                                |                                 |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

|          |              |
|----------|--------------|
| Teaching | Non-teaching |
|----------|--------------|

|           |           |           |           |
|-----------|-----------|-----------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 0         | 64        | 0         | 27        |

#### 6.3.5 – Welfare schemes for

| Teaching                                                                                                                                         | Non-teaching                                                                                                                                     | Students              |
|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| <b>PROVIDENT FUND, EMPLOYEE STATE INSURANCE SCHEME, MATERNITY LEAVES, STUDY LEAVES, HOSTEL FACILITIES FOR STAFF, TRANSPORTATION FACILITIES .</b> | <b>PROVIDENT FUND, EMPLOYEE STATE INSURANCE SCHEME, MATERNITY LEAVES, STUDY LEAVES, HOSTEL FACILITIES FOR STAFF, TRANSPORTATION FACILITIES .</b> | <b>FEE CONCESSION</b> |

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal External Audit will be conducted by college management every year to know the financial standard of the institution. We have senior accountant to maintains the incomes Expenditure of the institution under the guidance of auditors accountant. They also monitor the funds received by U.G.C and any other agencies. Basically, on the funds availability the college management will take decisions on fund mobilization on innovative things.**

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose    |
|----------------------------------------------------------|-------------------------------|------------|
| <b>NIL</b>                                               | <b>0</b>                      | <b>NIL</b> |
| <b>No file uploaded.</b>                                 |                               |            |

#### 6.4.3 – Total corpus fund generated

|                |
|----------------|
| <b>1582122</b> |
|----------------|

### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type            | External   |                                    | Internal   |                       |
|-----------------------|------------|------------------------------------|------------|-----------------------|
|                       | Yes/No     | Agency                             | Yes/No     | Authority             |
| <b>Academic</b>       | <b>Yes</b> | <b>ADI KAVI NANNAYA UNIVERSITY</b> | <b>Yes</b> | <b>CH KRISHNA RAO</b> |
| <b>Administrative</b> | <b>Yes</b> | <b>ADI KAVI NANNAYA UNIVERSITY</b> | <b>Yes</b> | <b>T K V BAPUJI</b>   |

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

**I. Parent Teacher meetings are held for all the years at regular intervals where parents are told about their wards academic performance, attendance, their discipline and participation in various college activities. II. Feedback from the parents is recorded in the meetings and necessary steps are taken. III. Some of the parents are also the members of the college alumnus**

#### 6.5.3 – Development programmes for support staff (at least three)

|                                                   |
|---------------------------------------------------|
| <b>1. MS OFFICE 2 TALLY 3. SKILLS DEVELOPMENT</b> |
|---------------------------------------------------|

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

**1.Mentor-Mentee system established 2.Parent-Teacher meetings conducted  
3.Maintains the campus high security with CCTV facility**

## 6.5.5 – Internal Quality Assurance System Details

|                                        |            |
|----------------------------------------|------------|
| a) Submission of Data for AISHE portal | <b>Yes</b> |
| b)Participation in NIRF                | <b>Yes</b> |
| c)ISO certification                    | <b>No</b>  |
| d)NBA or any other quality audit       | <b>Yes</b> |

## 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year                     | Name of quality initiative by IQAC                           | Date of conducting IQAC | Duration From     | Duration To       | Number of participants |
|--------------------------|--------------------------------------------------------------|-------------------------|-------------------|-------------------|------------------------|
| <b>2019</b>              | <b>INTRODUCTION OF CERTIFICATE COURSES</b>                   | <b>01/07/2019</b>       | <b>01/07/2019</b> | <b>01/07/2019</b> | <b>440</b>             |
| <b>2019</b>              | <b>STATE LEVEL SEMINAR AND INTER COLLEGIATE COMPETATIONS</b> | <b>21/12/2019</b>       | <b>21/12/2019</b> | <b>21/12/2019</b> | <b>254</b>             |
| <b>2019</b>              | <b>AWARDS FOR MERITORIOUS STUDENTS</b>                       | <b>03/02/2020</b>       | <b>03/02/2020</b> | <b>03/02/2020</b> | <b>32</b>              |
| <b>No file uploaded.</b> |                                                              |                         |                   |                   |                        |

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                       | Period from       | Period To         | Number of Participants |          |
|----------------------------------------------|-------------------|-------------------|------------------------|----------|
|                                              |                   |                   | Female                 | Male     |
| <b>Gender Bias in Education</b>              | <b>20/07/2019</b> | <b>20/07/2019</b> | <b>60</b>              | <b>2</b> |
| <b>Gender stereo types misunders tandigs</b> | <b>16/12/2019</b> | <b>16/12/2019</b> | <b>89</b>              | <b>3</b> |
| <b>Gender pay gap</b>                        | <b>08/03/2020</b> | <b>08/03/2020</b> | <b>62</b>              | <b>2</b> |
| <b>Gender differences concept</b>            | <b>10/04/2020</b> | <b>10/04/2020</b> | <b>27</b>              | <b>2</b> |

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

**Total power requirement for college - Rs.4,92,449. The LED lighting consumption (interior and exterior) is met by energy generated on - site via renewable systems. We conduct plantation in the campus and off campus as part of NSS activity.**

**7.1.3 – Differently abled (Divyangjan) friendliness**

| Item facilities                                                 | Yes/No     | Number of beneficiaries |
|-----------------------------------------------------------------|------------|-------------------------|
| <b>Physical facilities</b>                                      | <b>Yes</b> | <b>0</b>                |
| <b>Provision for lift</b>                                       | <b>No</b>  | <b>0</b>                |
| <b>Ramp/Rails</b>                                               | <b>Yes</b> | <b>0</b>                |
| <b>Braille Software/facilities</b>                              | <b>No</b>  | <b>0</b>                |
| <b>Rest Rooms</b>                                               | <b>Yes</b> | <b>0</b>                |
| <b>Scribes for examination</b>                                  | <b>No</b>  | <b>0</b>                |
| <b>Special skill development for differently abled students</b> | <b>No</b>  | <b>0</b>                |

**7.1.4 – Inclusion and Situatedness**

| Year                     | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date              | Duration | Name of initiative               | Issues addressed                      | Number of participating students and staff |
|--------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------|-------------------|----------|----------------------------------|---------------------------------------|--------------------------------------------|
| <b>2019</b>              | <b>1</b>                                                                 | <b>1</b>                                                                     | <b>19/08/2019</b> | <b>1</b> | <b>Awareness on corona virus</b> | <b>Prevention is better than cure</b> | <b>63</b>                                  |
| <b>2019</b>              | <b>1</b>                                                                 | <b>1</b>                                                                     | <b>08/10/2019</b> | <b>1</b> | <b>Aids Awareness programme</b>  | <b>Prevention is better than cure</b> | <b>64</b>                                  |
| <b>2019</b>              | <b>1</b>                                                                 | <b>1</b>                                                                     | <b>26/11/2019</b> | <b>1</b> | <b>Green india clean india</b>   | <b>Less pollution and healthy</b>     | <b>62</b>                                  |
| <b>No file uploaded.</b> |                                                                          |                                                                              |                   |          |                                  |                                       |                                            |

**7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

| Title                         | Date of publication | Follow up(max 100 words)                                                                                                                                                                             |
|-------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Calendar and hand book</b> | <b>12/06/2019</b>   | <b>This year the college published a calendar and handbook. The objective of this publication is to provide a bird's eye view of the college initiatives to promote in vision and mission giving</b> |

a general introduction to the vision mission statement our core values, Institution specific program outcomes, a glance of the college right from the beginning of its journey in 1994 to till date focus on the evolution any stages of the college during various timelines. Academic, Administrative, Governance, examination and evolution, Scholarships, facilities Student's code of conduct, disciplinary rules and regulations in our college are included.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                             | Duration From | Duration To | Number of participants |
|--------------------------------------|---------------|-------------|------------------------|
| Independence Day                     | 15/08/2019    | 15/08/2019  | 82                     |
| Mathematics day                      | 22/12/2019    | 22/12/2019  | 96                     |
| Human values and professional Ethics | 06/06/2019    | 30/09/2019  | 234                    |
| Republic day                         | 26/01/2020    | 26/01/2020  | 78                     |
| No file uploaded.                    |               |             |                        |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Discouraging the use of plastics in campus plastic free campus and reducing pollution. 2. Practice of swachatha to keep campus clean. 3. Plantation and flowering including those with medicinal values. 4. Encouraging the students and staff to use public transport. 5. Establishing and maintaining water harvesting pits.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Administrative Reforms Objectives of the Practice:** Simplifying the administrative responsibilities of teaching and non teaching staff of the institution. Decentralization the administration to the Heads of the departments with a specially designed work schedules for everyday. Non teaching administration also is assigned to the senior most officer with a daily work schedule designed by the institution. Responsibility of daily cleanliness, upkeep of the departments, gardens are given to the cadre of a manager to look and supervise works The intended outcome: Completing their assigned work by all the employees with responsibility under continued surveillance. The context: Few employees of the college attend the college late and the work schedule either academic or administrative is disturbed and the consequences are made the students and other employees' suffer. Irresponsibility and laziness in their assigned schedule has become problematic and quality of education and outcome are effected The administrative schedules are slowed down and the time frame submission of reports, assignments to the university and government are delayed causing pressure on the Principal. The maintenance of cleanliness and

gardening are not proper due to negligence of the class IV employees due to lack of supervision. The Practice: Decentralisation of administration: For all the departments senior and highly qualified person is designated as Head of the Department. He is given the responsibility and powers to run the department in all aspects including academic, research, innovation and extension activities.

He is at liberty to prepare departmental calendar with all activities after through discussions in the departmental meetings. All the staff members are provided with Academic Activity Book cum Diary. The book contains the concerned faculty assigned subjects syllabus, time tables, work load, teaching plan for the semester and the ensuring month. The teaching plans include all the co-curricular activities like group discussions, assignments, seminars, related activities, practicals, field visits and internal examinations schedule etc., The faculty is directed to prepare plan for every week to enable him to prepare well and complete the syllabus as per the schedule. The faculty has to fill up next day's teaching plan and submit to the HOD every day afternoon. Leave letters have to be submitted to the principal through HOD in order to make next

day's teaching plan adjustments in order to complete the days schedule properly. The HOD supervises all the teaching schedules, students attendances, co-curricular activities, class tests and performance of the students. The HOD plans mentors to his students and maintain records of the mentor mentee interactions. The HOD maintains his departments' infrastructure, records, monthly meetings minutes, laboratories and the equipment. He maintains stock registers, utility registers and requirements registers. HOD supervises the laboratory work and the practicals conducted by the students. He will go through the lab manuals, students observation books, records and viva question framed by the students. The day's work turnover is submitted by the faculty members in the format given to them is verified and enter the attendance, late comings or any lapses on the part of faculty. He will also make next days' teaching plan adjustments. The Principal receive reports daily evening from all the departments about the work turned out on that day and the plan for the next day on the last period. Similarly, the superintendent of the office submits next day's work schedule and the work turned out for today. In turn, the principal prepares a consolidated report of the work turnover of the day and next day's plan for teaching, administrative and maintenance wings of the college and submit to the Secretary Correspondent for information and audit.

Evidence of Success: By introducing this practice, the administration which was completely with the principal is decentralized. All the HODs have taken up the responsibility of their respective departments. They developed competitive spirit and comparing with the other departments. The HODs are taking responsibility for their students attendance, discipline, teaching, learning and evaluation supervision and overall development of their respective department. There is improvement of staff discipline, admissions and the performance of the students overall development including results. Since there is continuous supervision from the HODs, Principal and Secretary Correspondent we have reached the targets and bench marks as it is evident from the examination results point of view. There is improvement in the landscape, concrete roads and all the facilities for sports and games etc., Problem encountered and resources required: Initially, there was criticism from the staff saying that the work load is increased in preparing reports and preparing teaching plans etc., Principal felt difficult to review all the reports submitted by the departments during the last period. The miniature staff revolted and few of them left their jobs. The institution has overcome all the problems slowly and the above best practice is implemented which is yielding good results. The financial commitment only is to make computerization and computer operators for clerical work. Social Skills Enhancement with Earning

Program Objectives of Practice: • To train the students in basic skills regarding sericulture, organic farming, food items preparation etc., • To train students market the produce made by them • To train students to develop

communication and marketing skills. • To enable the students to earn during college days and make them the strategy involved in earning and the value of money. • To train the students to plan for entrepreneurship after completion of the course.

**The Context:** Students are not aware and not taking interest in learning the basic skills required for growing food and preparing food, they are lacking in better communication and convincing skills. They also are not feeling the value of money and the hardship involved in earning. Since the students individually do not show interest in learning skills of food growing, cooking, beautification of the surroundings. They can be motivated in the college to train them in groups on the subject of their interest.

**The Practice:** Five programs are identified for training and marketing at the college level. They are 1. Sericulture, 2. Organic farming of Vegetables and fruits, 3. Sweets and Snacks, 4. Phenyl making and 5. Tuitions to school students. The students are given option to choose one of the program according to their interest. Then they are formed in these 5 groups. Training is given to the students in their chosen program and made them involve in the process. When the produce is ready, the students are trained to market them. For marketing strategy, the students are taken to the nearby Apartments and explain about the products and competitive prices. The residents are formed into various WhatsApp groups according to their requirements girls and boys separately with inmates of the locality gender wise. As and when WhatsApp order is received by the students, they will carry the commodity to their doorstep when they go home from the college and the price is collected. Those students who opted for tuitions are teaching students in the classrooms and few of them operate home tuitions. The money collected is distributed to the students basing on the total income deducting the investment and maintenance expenditure.

**Evidence of Success:** The students involved in their programs have completely changed and became confident. They are able to communicate more effectively and efficiently. They have become more polite and friendly. The overall personality development took place. They are enjoying their bank balance with the hard earned money and not spending like previously. They have become more responsible and attending the college regularly and improved their academic performance.

**Problems encountered and resources required:** Initially students were reluctant to work in the garden and at the kitchen. The parents complained that their children will not do farming and cooking, slowly we could overcome the hurdles. When once the program was successful, the students joined voluntarily in the programs and the seniors are encouraging their juniors. The resources required are provided by the college. The land for sericulture, gardening, composting and regular labour is provided by the college. Raw materials are purchased and accounts are maintained by a separate committee for this purpose with participation of students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.drcsndeegreeandpgcollege.ac.in/page.php?menu=best-practices&slug=best-practices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

During the year 1992, a pediatrician who has been the first children specialist in the neighbouring three districts of Andhra Pradesh was not satisfied with the type of education to his children. The students were taught the lessons in the classrooms just to complete the syllabus and notes written by a senior teacher was supplied to the students. They used to mug up the notes without proper understanding and they were not completely learning the subject and not able to communicate well. The Doctor shared his thoughts with his Doctor

colleagues and educationalists in the area and decided to start educational institutions for the overall development of the younger generations. They started a society by name Peoples' Educational Society and got permission to run Dr. Cheeday Satyanarayana EM School and Junior College in 1992. When the inter students reached the degree stage, Degree College was started and when they reached PG, Post Graduate courses were started and finally MBA and MCA courses were started. It is a non-profit organization with a motto to develop the socially and economically backward sections of the society. The students are financed by the government and philanthropists. The priorities of the college are to admit the students from weaker sections and give them training with all round development of the personality. They are given opportunity for group learning, experiential learning, and innovative learning. They are encouraged to participate in the class seminars, which is a regular feature for every topic of the lesson. Every Saturday, the college conducts special seminars wherein all students participate and conducted by one department a week. The students prepare PPTs on current affairs and critical issues and make presentations. Every presentation ends with discussion on the topic. In between the seminars there will be cultural programs organized by the organizing department. Quiz competition is conducted among the departments on the subjects, general and current issues. A guest is invited to participate on the special seminar day and gives his presentation on personality development, entrepreneurship and current issues. The seminars ends with presentations to the winners of the participants. The departments maintain records of all the students' bio-data on folders year wise. The faculty takes up the responsibility about their overall development and result. During their stay in the college, the faculty acts as mentors and guide them and encourages them about their future settlement. They are guided for their suitable employment. The faculties continue to be in touch with their old students and utilize their services to the present students. Every semester mock interviews are conducted to the students to experience the tests and interviews before they actually face for job many times and face the actual interview with confidence. The college outreach programs are social service activities to the neighbouring villages. These activities are very useful from the Students point of view. Their horizon of thinking and exposure is increasing and outlook is changed. Their interpersonal relationships are getting better.

Provide the weblink of the institution

<http://www.drdsndegreeandpgcollege.ac.in/page.php?menu=about&slug=about-institutional>

#### 8.Future Plans of Actions for Next Academic Year

1. To increase the number of ICT Classrooms 2. Improvement of student computer ratio. 3. Updating Wi-Fi facility improvement of teacher pupil ratio 4. We plan to arrange general seminars weekly once in college hours.